|  |  |  |
| --- | --- | --- |
| **MINUTES OF ANNUAL GENERAL MEETING**  **Monday 4th March 2019** | | |
| **ITEM NO.** | **SUBJECT** | **ACTION** |
|  | **Meeting opened:** 7**.**10 pm |  |
|  | **Committee members present:** Annette Bass, Illiske Butcher, Ben Russell, Nicola Enz-Quealy, Julie Evans, Kate Drury. |  |
|  | **Apologies:** Lyndal Townsend, Biki Gavric |  |
|  | **Confirmation of previous minutes: Confirmed**: Julie Evans **Seconded**: Illiske Butcher |  |
|  | **Treasurer’s Report (RO)**: 2018 was a very successful year for our P&C as we raised more than $5000 through a variety of fundraisers. We also spent a substantial amount on the school and the community throughout the year. Our biggest expense was the playground markings which look amazing and will bring joy to the children for many years to come.  This was the final year where the P&C was involved in running the canteen. It was closed for sales after term 1 and in August the remaining $9334.24 in the canteen account was paid into the P&C account.  Bank Account  Opening balance 2018: $16,149.23  Income: $34,247.42  Expenses $35,796.58  Final balance $14,609.07  2018 Fundraising  profit: $5,042.83  P&C contributions to the school & community: $11,280.69  \* Leaders Jackets - $208  \* Flowers & gifts - $349  \* Cookies for kindy open day - $180.00  \* Mother’s Day morning tea - $109.91  \* Bonnita afternoon tea - $29.65  \* Afternoon tea for canteen application - $43.60  \* Father’s Day bbq - $142.59  \* Playground markings - $10,000.00  \* Year 6 farewell - $217.94  Audit completed by Suzanne Matthews |  |
|  | **Uniform shop report (RO):** Official loss. Loss was affected by kindy uniform stock ordered in 2018 but sales not made until 2019. Purchase of the new skorts were also a cost incurred in 2018 with sales not actualised until 2019. Loss was also made on the caps. Stock on hand $14,532. New EFTPOS card payment system was introduced and is working well. |  |
|  | **President’s Report:** It was good fun being the President last year. Thank you to everyone for their contributions. We will miss Julie and Illiske, thank you very much for your time and effort. We raised a little over $5,000 through fundraising and spent $10,000 on the markings in the playground. It is important to remember that the committee is here to serve the children of our school and we need to work together. |  |
| **9.** | **Principal’s report:**  We continued to build a strong sense of identity at MPS in 2018 through successful recruitment of teaching and support staff, resourcing of classrooms and the wider school, new uniform items and lots of reflection on what was working and what could be changed.  Thank you to the P&C for your ongoing support of our school; your efforts across the year of 2018 had a great impact on our students with experiences such as the playground markings, Easter Hat parade and Colour run to name. I want to thank all the outgoing parents who have left our P&C, we are grateful for your service and wish you all well in the future. |  |
| **10.** | Kate Drury dissolved the committee |  |
| **11.** | **Election of officer bearers:**  **President:**  Nicola Enz-Quealy nominated by Ben Russell, seconded by Annette Bass. Unanimously elected.  **Vice President:** Belinda Barsoom nominated by Kate Drury, seconded by Annette Bass. Unanimously elected.  **Secretary:**  Annette Bass nominated by Nicola Enz Quealy, seconded by Jenna Neale. Unanimously elected.  **Treasurer:** Luke Anthony nominated by Kate Drury, seconded by Annette Bass. Unanimously elected. |  |
| **12.** | **Other business:**  Suzanne Matthews appointed by Treasurer as auditor for 2019.  The Committee agreed that signatories on P&C bank account, Commonwealth Bank account number 2259 0090 5975 are Nicola Enz Quealy, Luke Anthony, Jenna Neale, Annette Bass and Belinda Barsoom.  Internet banking on this account should be accessible to Nicola Enz Quealy, Luke Anthony, Jenna Neale, Annette Bass |  |
| **13.** | **Meeting closed:** 7.30 pm |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President Secretary